

**CAUCUS MEETING MINUTES  
JANUARY 28, 2019**

The CAUCUS Meeting of the Borough of Lawnside was called to order by Mayor Mary Ann Wardlow on January 28, 2019 at 7:00 p.m. in the Council Chambers of the Municipal Building, 4 Dr. Martin Luther King, Jr. Road, Lawnside, New Jersey.

Following a prayer and flag salute led by Mayor Wardlow, the Acting Borough Clerk called the roll.

**Roll Call showed present:**

Mary Ann Wardlow	Mayor	
Robert Lee	Councilperson	
Ronald DeAbreu	Councilperson	
Steve Pollard	Councilperson	
Rhonda Wardlow-Hurley	Councilperson	
Eric Wilcox	Councilperson	ARRIVED AT 7:13PM

**Also present were:**

Sean S. Smith, Sr.	Borough Engineer
Angelique Rankins	Business Administrator
Marsharee Wright	Acting Borough Clerk
Tyrone Wakefield	Public Works Supervisor
Lt. William Plenty	Public Safety
Samuel "BJ" Funches III	Fire Chief

Mayor Wardlow declared the meeting officially open and the Acting Borough Clerk read that the meeting had been properly publicized as to the time, date, and place, in accordance with P.L. 1985, Chapter 231.

**REVIEW OF MINUTES:** Special Council Meeting Minutes December 19, 2018  
Reorganization Meeting Minutes January 5, 2019

**ENGINEER'S REPORT:** Submitted Electronically to Mayor, Council, & Clerk's Office

**INTRODUCTION:**

**ORDINANCE NO. 01-2019** An Ordinance Amending Chapter 96, Land Development, Article XV Submission Procedures

**THE NEW BUSINESS STATEMENT WAS READ BY THE ACTING BOROUGH CLERK**

**CONSENT AGENDA**

**A. Resolutions:**

1. Resolution No. 02-2019 – Amending Resolution No. 159-2018 Resolution for Approval for the Installation of Street Light On Utility Pole Number 668I8 On West Oak Avenue by PSE&G
2. Resolution No. 03-2019 – Cancellation of Tax Billing
3. Resolution No. 04-2019 – Establishing A Strategic Plan for Governor's Council on Alcoholism and Drug Abuse for Fiscal Year 20
4. Resolution No. 05-2019 – Establishing The Travel Policy
5. Resolution No. 06-2019 – Authorizing Mileage Reimbursement for Official Travel
6. Resolution No. 07-2019 – Specifying Various Depositories for All Funds
7. Resolution No. 08-2019 – Authorizing Bank Accounts at 1<sup>st</sup> Colonial Bank
8. Resolution No. 09-2019 – Authorizing Petty Cash Fund for Borough Treasurer
9. Resolution No. 10-2019 – Specifying Rate of Interest to be Collected on Delinquent Sewer Rentals and Delinquent Taxes for 2019
10. Resolution No. 11-2019 – In Memory of Magnolia Shivers Lawson
11. Resolution No. 12-2019 – Authorizing A Shared Service Agreement with Borough of Magnolia for Public Works Vehicle Maintenance Services
12. Resolution No. 13-2019 – Resolution Authorizing Refund Permit Less 20% Plan Review Fee to Property Located in The Borough of Lawnside
13. Resolution No. 18-2019 - Amending Resolution No. 130-2018 Approving Refund for CCMUA Charges Due
14. Resolution No. 19-2019 – Authorizing The Hiring of Temporary Full Time Laborers/Drivers in The Public Works Department
15. Resolution No. 20-2019 – In Memory of Delores C. Jones

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**PAYMENT OF BILLS**

**STANDING COMMITTEE REPORTS**

Committee on Municipal Services  
Committee on DPW  
Committee on Public Safety  
Committee on Energy/Environment  
Committee on Judiciary  
Committee on Recreation  
Committee on Finance/Personnel

DeAbreu – no report  
Lee - reported  
Pollard - reported  
Wright-McLeod - absent  
Wilcox - reported  
Wardlow-Hurley - reported  
Mayor Wardlow - reported

**MONTHLY FINANCIAL REPORTS:**

**BOROUGH CLERK**

NOVEMBER 2018 - \$10, 870.42  
DECEMBER 2018 - \$9,069.06

**COLLECTOR OF SEWER RENTALS**

NOVEMBER 2018 - \$24,747.08  
DECEMBER 2018 - \$17, 916.30

**CONSTRUCTION**

NOVEMBER 2018 - \$8,288.67  
DECEMBER 2018 - \$6,338.80

**DOG ACCOUNT**

NOVEMBER 2018 - \$5,772.29  
DECEMBER 2018 - \$6,123.23

**TAX COLLECTOR**

NOVEMBER 2018 - \$1, 210, 780.75  
DECEMBER 2018 - \$130, 654.09

**MUNICIPAL COURT**

NOVEMBER 2018 - \$23,591.00  
DECEMBER 2018 - \$22,290.77

**PRO CHAMPS –**

Defaulted Mortgage Property Registration  
NOVEMBER 2018 - \$5,700.00  
DECEMBER 2018 - \$6,800.00  
YTD TOTAL \$64,050.00

**DISCUSSION: - none**

**REMARKS BY MAYOR - none**

**REMARKS BY COUNCIL - none**

**REMARKS BY SOLICITOR - none**

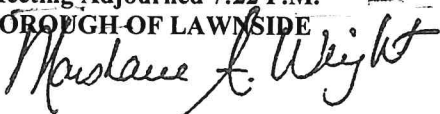
**REMARKS BY CITIZENS – none**

It was moved by Pollard and seconded by DeAbreu to **Adjourn**.

Roll Call: Lee y; DeAbreu y; Pollard y; Wardlow-Hurley y; Wilcox y; 5Ayes, 0 Nays. Motion declared carried.

Meeting Adjourned 7:22 P.M.

BOROUGH OF LAWN SIDE



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**MARSHAREE WRIGHT  
ACTING BOROUGH CLERK**