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Borough of Lawnside
LAWNSIDE, NEW JERSEY
www.lawnside.net



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CURB/SIDEWALK CONSTRUCTION PERMIT APPLICATION CHECKLIST

****Failure to submit any of the items listed below will result in denial of permit****

- ☐ A fully completed and signed Application.
- ☐ Survey/sketch of all areas to be disturbed. This must include dimensions of all work areas.
- ☐ Fees - Payment accepted via cash, check or money order.
Construction Fees and Escrow Fees must be paid via separate checks/money orders made payable to the Borough of Lawnside.
- All applications are to be submitted to the Borough of Lawnside Construction Department for forwarding to the Borough Engineer for review.
- Applications can be submitted via US Mail, hand delivery during business hours or dropped in red locked mailbox outside of the municipal building.
- Applications are processed within 10 business days of receipt.
- A letter of approval or denial will be sent via e-mail to the contact person identified on the application.
- Construction cannot begin until the applicant has received an approval from the Borough Engineer and the Borough Engineer has been notified of intended start date.

If you have any questions regarding the application process, please contact the Borough Engineer directly.

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BOROUGH OF LAWNESIDE

CURB/SIDEWALK CONSTRUCTION PERMIT APPLICATION

APPLICATION DATE _____

1. OWNER'S INFORMATION:

OWNER NAME _____ OWNER ADDRESS _____
PHONE# _____ EMAIL _____

2. CONTRACTOR'S INFORMATION

CONTRACTOR NAME _____ CONTRACTOR ADDRESS _____
PHONE# _____ EMAIL _____

**WHO IS THE CONTACT PERSON FOR THIS PROJECT:
(circle one) OWNER or CONTRACTOR**

3. CONSTRUCTION LOCATION:

BLOCK _____ LOT _____ STREET ADDRESS _____

4. TYPE OF PERMIT (CHECK ALL APPROPRIATE)

_____ Curb Construction/Replacement	_____ LF
_____ Sidewalk Construction/Replacement	_____ SF
_____ Driveway Apron Construction/Replacement	_____ SF

5. DESCRIPTION OF WORK

6. FEES

Construction Fees and Escrow Fees must be paid via separate checks made payable to the Borough of Lawnside

Curb:	\$2.00 per each linear foot of curb
Sidewalk:	\$0.50 per each square foot of sidewalk
Driveway Apron:	\$0.50 per each square foot of sidewalk

Inspection Escrow Fee: \$1,000.00

Check #1: Enclosed is the required Construction Fee \$ _____ (\$50.00 minimum)

Check #2: Enclosed is the required Inspection Escrow Fee \$ _____

7. CONDITIONS

- a. All sidewalks and curbs constructed, reconstructed or repaired shall be in compliance with the current development regulations of the Borough of Lawnside.
- b. All work performed shall be done in a good and workman like manner to the standards prescribed herein and to the reasonable satisfaction of the Borough Engineer.
- c. All damage to adjoining areas resulting from this construction shall be the responsibility of the owner and shall be repaired to the satisfaction of the Borough Engineer.
- d. No pavement should be disturbed as part of this construction.
- e. Only whole sections of curb shall be removed and replaced.
- f. It shall be the responsibility of the owner or his contractor to notify the Borough Engineer at least twenty-four (24) hours in advance of the following:
 - i. Excavation and removal of existing curb and sidewalk.
 - ii. Setting of forms
 - iii. Placement of concrete.

OWNER SIGNATURE _____ DATE _____

CONTRACTOR SIGNATURE _____ DATE _____

CONSTRUCTION FEES RECEIVED BY _____ DATE _____

PAYMENT METHOD: CASH CHECK MONEY ORDER

CHECK/M.O. # _____ RECEIPT # _____

ESCROW FEES RECEIVED BY _____ DATE _____

PAYMENT METHOD: CASH CHECK MONEY ORDER

CHECK/M.O. # _____ RECEIPT # _____

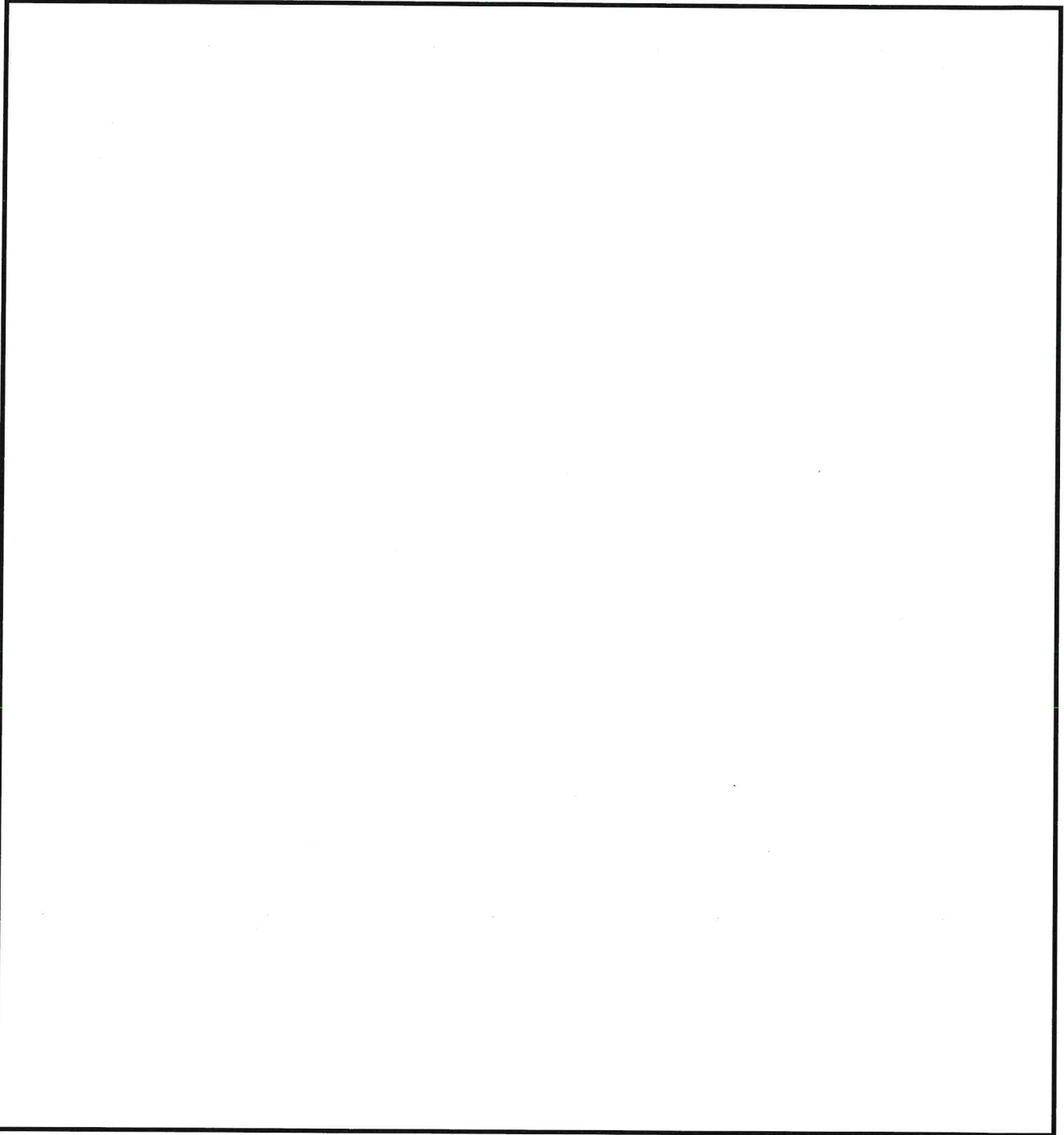
THIS APPLICATION HAS BEEN

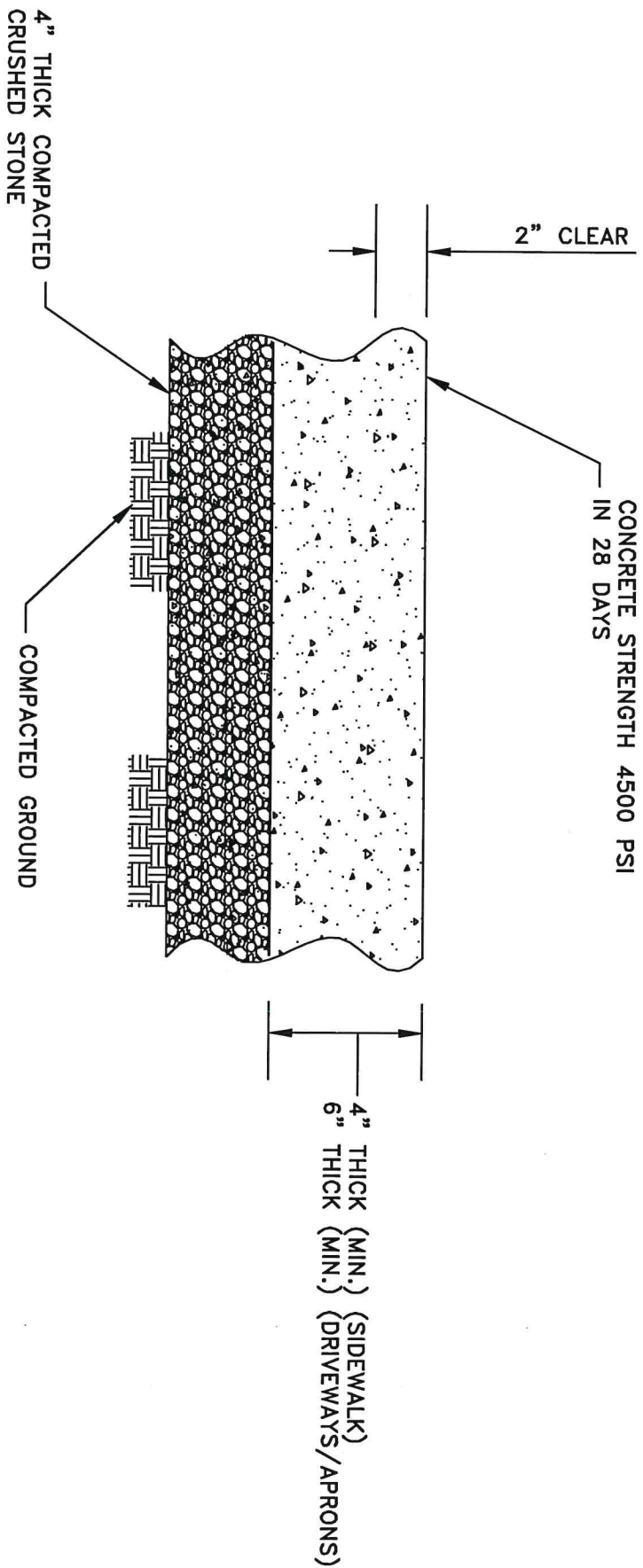
☐ APPROVED

☐ DENIED

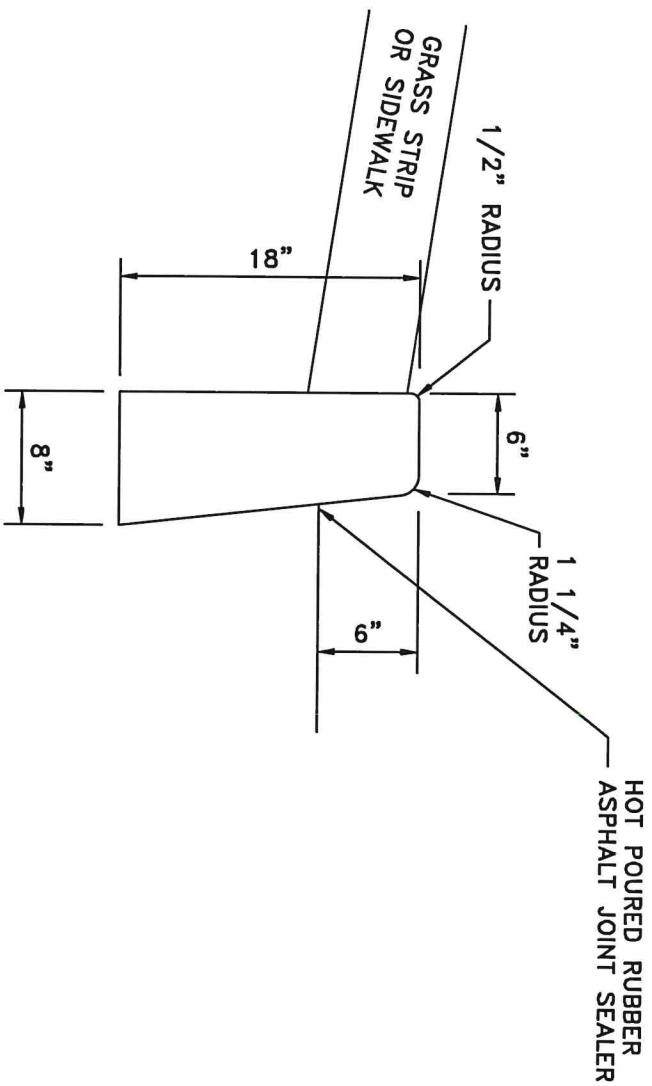
BOROUGH ENGINEER SIGNATURE _____ DATE _____

SKETCH OF PROPOSED WORK





CONCRETE SIDEWALK
DRIVEWAY/APRON DETAILS
(NTS)

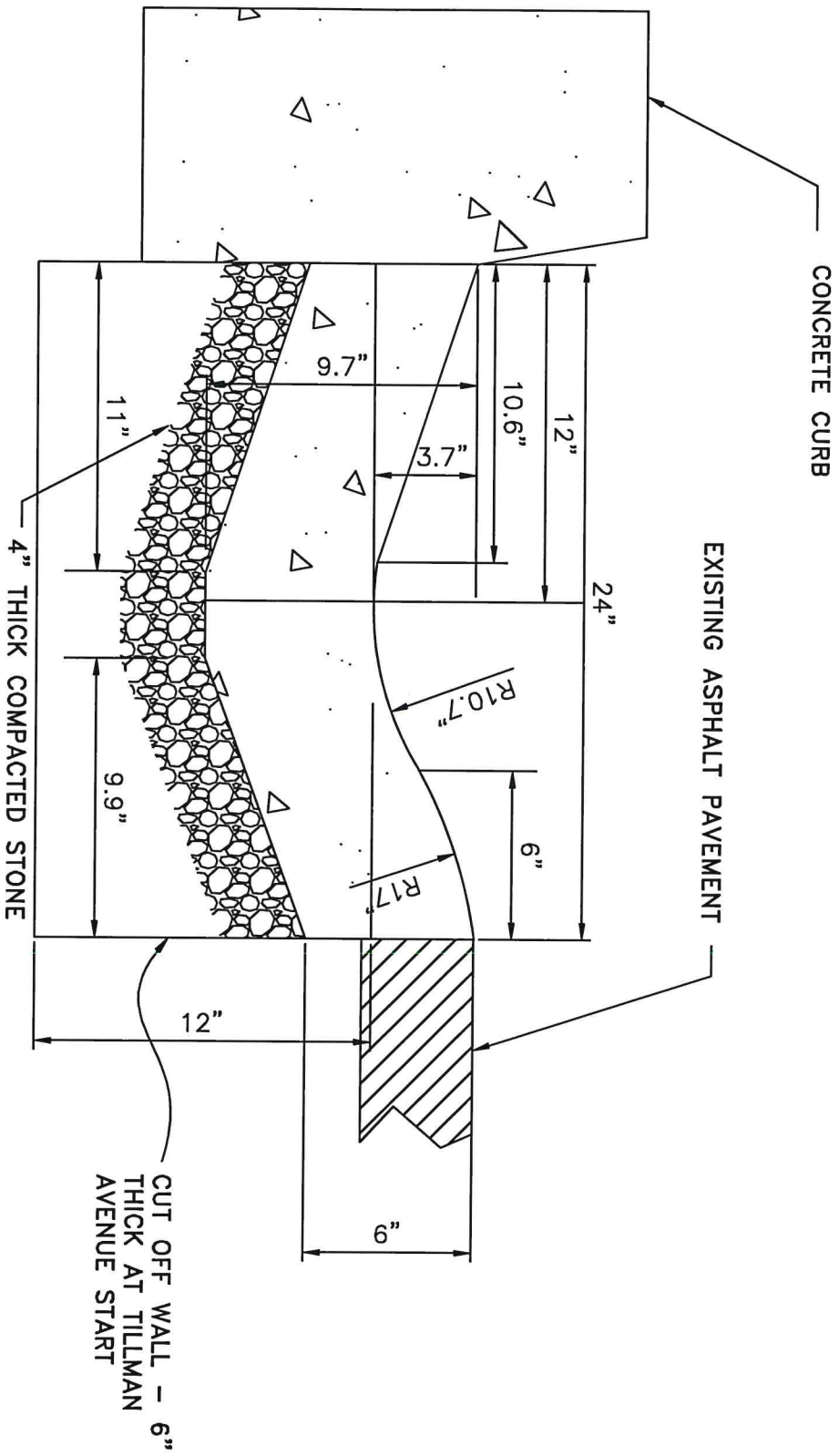


NOTES:

- (1) CONCRETE CURB TO BE 4,500 PSI NJDOT CLASS "B" (AIR ENTRAINED)
- (2) TRANSVERSE JOINTS 1/2" WIDE SHALL BE INSTALLED IN THE CURB 20'-0" APART AND SHALL BE FILLED WITH PREFORMED, BITUMINOUS-IMPREGNATED JOINT FILLER, COMPLYING WITH THE REQUIREMENTS OF AASHTO M-213, RECESSED 1/4" FROM THE FRONT FACE AND TOP OF THE CURB.
- (3) DUMMY JOINTS (FORMED) SHALL BE INSTALLED MIDWAY BETWEEN EXPANSION JOINTS.

CURB-PAVEMENT DETAIL

(NOT TO SCALE)



CURB GUTTER DETAIL(TYP.)

(NOT TO SCALE)